

**Texas Rural Chief Appraisers
Association, Inc.**
PO Box 1471
Fairfield TX 75840



Bud Black, Executive Director
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www.trcai.org

Registration Form TRCA Annual Conference

October 29-31, 2023
The Embassy Suites Hotel-Spa-Conference Center
1001 E McCarty
San Marcos TX 78666

The conference is not just for rural chief appraisers, but for board members, ARB members, CAD staff, appraisal and legal firms and anyone else associated with the ad valorem tax profession.

After receiving payment for registration, a link will be sent to you for making reservations at the host hotel (The Embassy Suites – San Marcos).

TRCA room rates are \$134.00 per night.

If you reserve rooms that you later decide you do not need, please contact Bud Black at director@trcai.org or by phone at 512-522-2405 or 903-391-3680 before cancelling so that the room(s) can be reassigned to someone on the waiting list!

Name			TDLR No.
Title			
Employer			
Address		City ST Zip	
Email	Phone	FAX	Cell

Deadline for Early Registration is September 29, 2023

Please select the events for which you want to register. Complete one registration form per person.

		Before 09/29/2023	After 09/29/2023	On-Site	Amount Paid
<input type="checkbox"/>	Conference Registration only (includes lunch - no USPAP Update)	\$200.00	\$225.00	\$275.00	\$ _____
<input type="checkbox"/>	Laws & Rules Update Registration only	\$55.00	\$65.00	\$80.00	\$ _____
<input type="checkbox"/>	(Extra) Luncheon Ticket Only	\$75.00	\$90.00	Not Available	\$ _____
Total Amount Due					\$ _____

**Payments must be made by check or cash only – no credit/debit card payment option available.
Link for hotel reservations will be sent by email when conference registration fees are received.**

In the event of cancellation, refunds that are requested in writing by October 13, 2023, will be made following the conference less \$75 for expenses already incurred. No refunds after October 13, 2023.

Hold On Just A Minute!

Before you return your Conference Registration Form...

Be sure that you include all requested information!

Especially:

- *Your name (as it is on TDLR records),*
- *Your TDLR Number (please be sure it is written legibly!), and*
- *Your Email address (it's how we're going to contact you for various things during the conference).*

When selecting your attendance options, please remember:

- *You must return one form FOR EACH EMPLOYEE ATTENDING!*
- *Please check all boxes and be sure that you select all the educational programs you want to attend and write in the TOTAL amount of your payment PER REGISTRATION FORM.*
- *You can submit one check for the total amount of tuition that you are sending for your office.*
- ***Please be sure that you have TRCA's mailing address correct in your bookkeeping system!***

All payments should be mailed to:

*Texas Rural Chief Appraisers
PO Box 1471
Fairfield TX 75840*

If you have questions, please contact Bud at director@trcai.org or 512-522-2405.