

The UPSHUR COUNTY APPRAISAL DISTRICT is accepting applications, accompanied with resumes, for the position of Chief Appraiser.

Applicants must possess excellent leadership skills and experience in administration and management. Strong consideration shall be given to the applicant's background in mass appraisal; administration of exemptions and special valuation; public administration; annual state property value study, Methods and Assistance Program, and other areas addressed by the Texas Property Tax Code and relevant sections of the Texas Government Code and Texas Local Government Code.

Applicants must be certified for a minimum of 5 years as a Registered Professional Appraiser (RPA) with the Texas Department of Licensing and Regulation (TDLR) or possess a professional designation identified in Texas Property Tax Code Section 6.05(c). Applicants' license and/or professional designation must be in good standing with no confirmed complaints or administrative discipline. Certification as a Registered Texas Assessor/Collector (RTA) with TDLR would be helpful but is not required.

Preferred applicants should possess a Bachelors degree in Business Administration, Public Administration, Real Estate or related degree from a currently accredited US Department of Education four year college or university.

Salary range will be contingent upon qualifications and commensurate with experience. A benefit package is provided with employment.

Applications with resumes including references, will be accepted until the position is filled, but the interview scheduling process may begin immediately. The Board reserves the right to accept applications until the position is filled. Applications may be found on UPSHUR CAD website, Upshur-cad.org.

PLEASE SUBMIT APPLICATIONS AND RESUMES TO:

Board of Directors

Upshur County Appraisal District

105 Diamond Loch Rd

Gilmer Texas 75644

UCAD is an equal opportunity employer.